



Verification of Payments Outside Regular Wages

Employer Information

Employer Name:		Employer Code:	
Address:	City:	State:	Zip Code:
Reporting Official:			

Please complete the following questions regarding the payment of wages outside regular earnings.

Does your agency pay employees any monies outside their regular salary, excluding overtime (i.e., Christmas bonus, incentive pays, profit sharing, etc.)? Yes No

If yes, please provide further information about these payments below.

What is the exact name of the payment? _____

Is this payment guaranteed in an employee's regular salary? _____

When are the payments awarded? _____

Are the payments built into personnel policy, or are they at the discretion of the employer? _____

Are these payments currently reported to Kentucky Public Pensions Authority? _____

If yes, what Payment Reason have you been designating for these funds? _____

Please attach any available documentation regarding these payments including any applicable personnel policies. Please contact your Employer Reporting, Compliance and Education representative with any questions at 1-888-696-8810.

Certification

I hereby certify that the information completed on this form is true and accurate. I acknowledge that I have full understanding that any person who provides a false statement, report, or representation to a governmental entity such as KPPA is subject to penalty of perjury in accordance with KRS 523.010, et seq. I further acknowledge that if I knowingly submit or cause to be submitted a false or fraudulent claim for the payment or receipt of benefit, the employer I represent, and I (personally) may be liable for restitution of the benefits for which the member was not eligible to receive, civil payments, legal fees, and costs.

Printed Name: _____

Title: _____

Signature: _____

Date: _____